

# GREEN TOWNSHIP BOARD OF EDUCATION AGENDA

## Regular Meeting

May 21, 2025

Time: 7:00 p.m.

Place: Green Hills School - Library

### I. CALL TO ORDER

#### A. FLAG SALUTE

#### B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

#### C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2025	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2027	
Mrs.	Alyssa Eisner	2027	
Mrs.	Heather Ellersick	2027	
Mrs.	Amy Jones	2025	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

#### D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

## **II. PRESENTATIONS**

- A. Recognition of Danika Thaller, as the 2024-2025 NJSBA Sussex County Unsung Hero of the Green Hills School 8th grade class.
- B. Recognition of Cortland Martin, as the Superintendent's Roundtable Award Winner.
- C. Recognition of Luke Cole, as the winner of the Caring Award Winner.
- D. Recognition of the Governor's Educator of the Year - Lori Homentosky
- E. Recognition of the Governor's Educational Services Professional of the Year - Jacquelyn Mull
- F. Recognition of Ana Velez as the 2025 NJEA ESP recipient
- G. Acknowledgement of James "Woody" Wallace's retirement
- H. NJSBA Training Workshop and Self Evaluation for certification of BOE members.

## **III. CORRESPONDENCE**

## **IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## **V. VARIOUS REPORTS**

- A. NEWTON BOARD OF EDUCATION & TDC UPDATE - Mrs. Cooke
- B. PTA UPDATE - Mrs. Post
- C. SCESC UPDATE-Mr. Bilik

D. LEGISLATIVE UPDATE-Mrs. Eisner

E. BOARD PRESIDENT’S REPORT - Mrs. Bilik

F. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There is 1 unfounded HIB to report since the last BOE meeting.  
Drills: Fire Drill - 4/17/25  
Security Drill - 4/29/25

Bus Evacuations:

Bus Evacuation Drills for Green Township School District Students attending Newton High School:

3/25/25 at 7:16 AM Newton High School Bus Route NHS 1 Green at Newton High School  
3/25/25 at 7:25 AM Newton High School Bus Route NHS 2 Green at Newton High School  
3/25/25 at 7:13 AM Newton High School Bus Route NHS 3 Green at Newton High School  
3/25/25 at 7:18 AM Newton High School Bus Route NHS 4 Green at Newton High School

All 3/25/25 drills were conducted at Newton High School in the back of school parking lot, overseen by Matt Parzero, PE teacher and Lili French, transportation specialist

G. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

**VI. DISCUSSION ACTION ITEMS**

**VII. BOARD BUSINESS - Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Budget and Regular Meeting of April 30, 2025. (Attachment)

Motion..... Second.....  
/Roll Call/

2. Executive Session of April 30, 2025.

Motion..... Second.....  
/Roll Call/

B. Motion to accept the HIB Report from the April 30, 2025 meeting.

Motion..... Second.....  
/Roll Call/

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

**A. CURRICULUM - Mrs. Maureen McGuire, Chairperson**

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Casey Kayser Elizabeth Sudak Karen Smith	IMSE Morphology Plus 30 Hour Course, IMSE Morphology Refresher Course, and Relevant IMSE Materials	IMSE/Virtual	6/2 - 6/25	\$3,900.00 Grant Funded, Title II, acct Fund 20, line 200-300

Motion..... Second.....  
/Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Marybeth Stiles Lori Hometosky	7th	NHS Visitation Day	44 Ryerson Ave Newton, NJ 07860	6/10/25	Transportation \$235.00 School Funded

Motion..... Second.....  
/Roll Call/

3. Motion to approve the meals during out-of-state travel for the Washington DC chaperones at the following GSA rates, to be reimbursed with submitted receipts:

**Meals (on the first and last day)**

Breakfast\$ 17.25  
Lunch \$19.50  
Dinner \$28.50  
Incidentals \$3.75

**Meals all other days**

Breakfast \$23  
Lunch \$26  
Dinner \$38  
Incidentals \$5

Motion..... Second.....  
/Roll Call/

4. Motion to approve the following Title Amendments:

Title IA	Remove \$225 for the purchase of food for events. Add \$225 for the purchase of student write-on white boards, markers, erasers, red word booklets, and OG Sand.
Title IIA	Remove \$2,700 in funding for assemblies as these were donated by other sources. Remove \$1,200 in food and various supplies which were donated and provided by other sources. Add \$3,900 in staff training and materials for Institute for MultiSensory Education coursework and materials for several staff members.
Title IVA	Reduce Character Education funding from \$6,368 to \$3,000. We will maintain the Second Step Program for the 25/26 School Year. Allocate the remaining \$3,000 to purchase character education resources and materials for implementation and support of our existing programming. Remove \$900 for an assembly that was donated by other sources. Add \$900 in Accelerated Learning for STEM purchases to support instruction with various gears and engineering materials. Add \$1,368 in Accelerated Learning for Visual and Performing Arts to purchase various art materials for student use. Add \$2,000 in Accelerated Learning for materials for our library to purchase various books to support and further develop our collection.

Motion..... Second.....  
/Roll Call/

5. Motion to approve the following grade reporting plans for the 25/26 school year.  
Grades PREK - 3 - Standards Based Grading  
Grades 4-8 - Numeric Value Based Grading

Motion..... Second.....  
/Roll Call/

**B. FINANCE - Mrs. Kristin Post, Chairperson**

**April 2025 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for April 17, 2025 through May 21, 2025 for a total of \$1,303,309.79 (attachment)

Motion..... Second.....  
/Roll Call/

2. Motion to accept the Board Secretary's monthly certification, as attached, and that as of April 30, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2025 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April, 2025.

Motion..... Second.....  
/Roll Call/

5. Motion to approve transfers for April, 2025.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from April 30, 2025 through May 21, 2025 for the Student Activities Account in the amount of \$11,867.25, Cafeteria Account of \$0.00, and the Business Office Petty Cash Account in the amount of \$--. (Attachment)

Motion..... Second.....  
/Roll Call/

7. Motion to approve the purchase and subscription of Raptor Security System services from Raptor Technologies for an initial cost of \$1,878.00, with an annual fee of \$994.00.

Motion..... Second.....  
/Roll Call/

8. Motion to approve Learn Well Education to provide direct instruction and continuous administrative support for Student ID #2353, to ensure the student remains up to date with their academics, with 10 hours of educational services per week at a rate of \$58.75 per hour, with each hour of instruction requiring administrative and preparation time, billed at 33% for those services (i.e., each 3 hours of teaching generates one (1) hour admin/prep time cost).

Motion..... Second.....  
/Roll Call/

9. Motion to approve the out of district placement for Student ID ending in #2674 to P.G. Chambers School, approved private school for students with disabilities. Tuition, per contract for the Extended Year and 10 month program (210 days) is \$107,079.00 ( \$15, 297.00 for ESY and

\$91,782.00 for the regular school year) . The tuition contract commences July 7,2025 through June 30, 2025. Transportation is needed.

Motion..... Second.....  
/Roll Call/

10. Motion to approve the Annual Certification of Taxes for the 2025-2026 fiscal year:

**Certification of Taxes: July 1, 2025 to June 30, 2026**

Month	General Fund Tax Levy	Debt Service Tax Levy	Total Tax Levy	Date Due to BOE
JULY	960,390.50	7,838.08	968,228.58	7.10.2025
AUGUST	960,390.50	7,838.08	968,228.58	8.10.2025
SEPTEMBER	960,390.50	7,838.08	968,228.58	9.10.2025
OCTOBER	960,390.50	7,838.08	968,228.58	10.10.2025
NOVEMBER	960,390.50	7,838.08	968,228.58	11.10.2025
DECEMBER	960,390.50	7,838.08	968,228.58	12.10.2025
JANUARY	960,390.50	7,838.08	968,228.58	1.10.2026
FEBRUARY	960,390.50	7,838.08	968,228.58	2.10.2026
MARCH	960,390.50	7,838.08	968,228.58	3.10.2026
APRIL	960,390.50	7,838.08	968,228.58	4.10.2026
MAY	960,390.50	7,838.08	968,228.58	5.10.2026
JUNE	960,390.50	7,838.12	968,228.62	6.10.2026
TOTAL	11,524,686.00	94,057.00	11,618,743.00	

Motion..... Second.....  
/Roll Call/

11. BE IT RESOLVED THAT THE GREEN TOWNSHIP BOARD OF EDUCATION approves the



3rd year contract renewal with Maschio’s Food Service Inc. for the 2025-2026 school year. The Green Township Board of Education shall pay Maschio’s Food Service Inc. an annual management fee of \$8,584.64. The management fee shall be payable in monthly installments of \$858.46 per month commencing on September 1, 2025 and ending on June 30, 2026. The total cost of the contract is \$124,311.46. Maschio’s guarantees a maximum guaranteed loss of \$0.00, including the management fee. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio's shall make up the shortfall. This contract is contingent upon and could be modified based on student participation and the district’s receipt of sufficient State School Aid and other revenue funding.

FSMC Management Fee	\$8,584.64
Annual Guarantee (Loss)	0.00
Total Cost of Contract	\$124,311.46

Motion . . . . . Second . . . . .  
 /Roll Call/

- 12. Motion to approve the 2025-2026 Horizon Dental Plan renewal rates:

<u>Plan Type:</u>	<u>Renewal Rate/Month( +11.5%)</u>
Single	\$49.49
2 Adults	\$92.92
Family	\$152.43
P & C	\$9,706

Motion . . . . . Second . . . . .  
 /Roll Call/

- 13. Motion to approve the 2025-2026 health insurance renewal rates through Oxford Health:

<u>\$20 PPO MMRx</u>	<u>Monthly Rate 7/1/25-6/30/26</u>
Single	\$1,324.87
2 Adults	\$2,786.22

Family	\$4,043.53
P&C	\$2,311.92

<u>\$20 PPO EHP \$10/\$15 &amp; Rx Card</u>	<u>Monthly Rate 7/1/25-6/30/26</u>
Single	\$1,356.67
2 Adults	\$2,853.07
Family	\$4,140.56
P&C	\$2,367.39

<u>PPO \$10 (ADMIN) MMRx</u>	<u>Monthly Rate 7/1/25-6/30/26</u>
Single	\$1,386.00
2 Adults	\$2,914.74
Family	\$4,230.06
P&C	\$2,418.58

<u>Garden State Plan \$10/\$15</u>	<u>Monthly Rate 7/1/25-6/30/26</u>
Single	\$1,248.14
2 Adults	\$2,624.83
Family	\$3,809.33
P&C	\$2,178.00

Motion . . . . . Second . . . . .  
/Roll Call/

14. Motion to approve the renewal of the contract with Allison M. Peck, PT from July 2025 through June 2026, at a rate of \$90/per hour, for physical therapy services.

Motion . . . . . Second . . . . .  
/Roll Call/

15. Motion to approve the submission of the REAP grant application and accept the REAP grant funds of \$42,121 for the 25-26SY.

Motion ..... Second .....  
Roll Call/

16. Motion to approve Maschio's Trucking, LLC delivery service agreement for the 2025-2026 school year, starting on July 1, 2025 through June 30, 2026, with the following payment terms: \$194.95 for delivery of 1 to 49 cases, a flat rate of \$3.95 will be charged for each delivered case exceeding 49 cases. An additional amount of \$20.00 for each stop will be charged for multiple deliveries within the customer's district. Additionally, a fuel surcharge of \$10.95 per delivery may be charged. MT will provide customer with monthly billing statements and customer will submit payment to MT within 30 days of statement date.

Motion ..... Second .....  
Roll Call/

**C. OPERATIONS - Mr. CJ Bilik, Chairperson**

1. Motion to award the contract to replace the network backbone to HighPoint Solutions, Inc. in the amount of \$91,629.22. Funds to be withdrawn from the capital reserve as approved in the 25-26SY budget and funding through Erate.(Attachment)

Capital Reserve	\$65,487.24
Funding through Erate (Form 470)	<u>\$26,141.98</u>
Total Project Cost	\$91,629.22

Motion..... Second.....  
/Roll Call/

**D. PERSONNEL - Dr. Melissa Vela, Chairperson**

1. Motion to approve the following as Part Time Summer Custodians from June 29, 2025 through August 30, 2025, 4 days a week, Monday through Thursday from 7:00 AM - 2:00 PM, 28 hours per week, at a rate of \$16 an hour, at the recommendation of the Superintendent.

Kenny DeGraw

Motion..... Second.....  
/Roll Call/

2. Motion to approve Best Choice to provide nurse coverage for the 2025 ESY program, paying the 5 hour minimum at the approved hourly rate, on the following dates:

7/7/25, 7/8/25, 7/9/25, 7/10/25, 7/11/25  
7/14/25, 7/15/25, 7/16/25, 7/17/25, 7/18/25  
7/21/25, 7/22/25, 7/26/25, 7/24/25, 7/25/25  
7/28/25, 7/29/25, 7/30/25, 7/31/25, 8/1/25

Motion..... Second.....  
/Roll Call/

3. Motion to approve the retirement of James Wallace effective on the close of business, June 30, 2025. We thank Mr. Wallace for his years of service to the district!

Motion..... Second.....  
/Roll Call/

4. Motion to approve Ms. Kerry Burneyko as an extended school day nurse at her hourly rate as needed, at the recommendation of the superintendent for the 24-25 School Year.

Motion..... Second.....  
/Roll Call/

5. Motion to approve Ms. Jen Richardson for up to two hours at her hourly rate of pay for the Spring Concert, at the recommendation of the superintendent for the 24-25 School Year.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the following staff members to instruct the Title I Math and Literacy Extended Hours for Student Support Sessions and Summer Packet Development. There will be 4 Open Positions for Teachers to Work with Students and Develop Summer Packets to be shared with Title Students to Support their Success over Summer.

Rate: \$50/hour for 10 Hours to be submitted via Time Sheet  
Total Compensation: 10 Hours x \$50/hour = \$500 to be paid via Title IA Funds

Karen Smith  
Catherine Nowaczyk  
Beth Denuto  
Alison Weatherwalks

Motion..... Second.....  
/Roll Call/

**E. POLICY - Mrs. Heather Ellersick, Chairperson**

1. Motion to approve the first reading of the following policies.

1240 Evaluation of Superintendent  
1260 Incapacity of Superintendent  
1320 Duties of the School Business Administrator/ Board Secretary  
1330 Evaluation of the School Business Administrator  
2365 Acceptable Use of Generative Artificial Intelligence Policy and Plan

Motion ..... Second .....  
/Roll Call/

2. Motion to approve the second reading of the following policies.

P 5111 Eligibility of Resident / Non Resident Students  
P 5301 Use of LifeVac  
P 8500 Food Services  
P 9163 Spectator Code of Conduct for Interscholastic Events  
P 9320 Cooperation with Law Enforcement Agencies

Motion ..... Second .....  
/Roll Call/

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on non- agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....

Roll Call/

**XIII. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

**XIV. BOARD COMMENTS**

**XV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_ pm.

Motion..... Second.....  
/Roll Call/

**Next Meeting Date:**

June 11, 2025

**Vision**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.